

~~SECRET~~  
CONFIDENTIAL

26 June 1963

*Tickle*  
*3 July 1963*

MEMORANDUM FOR: Acting Chief, Operations and Liaison, Section One  
SUBJECT : Agent Briefings

Some of the records of the Agency have been examined to determine those agents whose employment status began or changed since 1 March 1963 to the extent a briefing is indicated. [REDACTED], ORR, is an agent who apparently did not receive a briefing by the Operations and Liaison Officer. In an attempt to close the loopholes which permit the agent to begin his assignment without a briefing, you are requested to advise the impediment(s) which prevented this agent's briefing.

25X1A2e

25X1A9a

[REDACTED]  
Chief, Operations and Liaison  
Finance Division

*Briefing by OTR-Five?*

*Facts on agent briefings*

*Problems we have with agent Contracts*

*" " " " Cover Company "*

*Standard paragraphs for normal items*

*Exception " " for unusual " for each agent*

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification